

Pioneer Middle School

School Council Meeting Minutes May 06, 2019

In attendance: Patrick Wilbur
Jenna Morrish
Heidi Hetherington
Julie Andrew
Kim Ponto
Michelle McHugh Jolliffe
Laura Henning

1. **Call to Order** – meeting called to order at 7:04pm.
2. **Additions to the Agenda** - none
3. **Approval of Previous Minutes** – April 1st, 2019 minutes approved by Laura Henning.
4. **Reports**
 - a. **Trustee**
 - i. Policy Committee completed an extensive review of all board policies and made several recommendations. Board of trustees gave approval to share revisions with stakeholders and post on WRSD website for 30 days to received feedback prior to finalizing the changes.
 - ii. An online donation option has been added to School Cash Online.
 - iii. Indigenous Languages Grant received by WRSD. Kirby Bigchild and Kathy Murch will digitally record and translate Elders who share their traditional indigenous stories. Two years to complete the project. Will benefit all WRSD students.
 - iv. On target for balanced budget this year.
 - v. Will be a vacant SRO position to be filled by an RCMP member.
 - vi. SI contract is up, will be doing evaluations.
 - vii. Julie strongly encourages school council members to attend the ASCA conference whenever there is an opportunity.
 - viii. Heidi left a Statement of Support for Saving Tobacco Legislation campaign poster to be signed, Campaign For A Smoke-Free Alberta.
 - ix. Desire for vaping to fall under same legislation as tobacco use policy. Federally, laws are the same but provincially they are not.
 - b. **Principal**
 - i. Patrick distributed latest account summary for 2019. On track.
 - ii. 17 teaching staff for 2019-2020.
 - iii. Four grade 7 classes (102 grade 7 students projected, English stream).
 - iv. Smaller than normal number of Grade 8s heading to WCHS in fall.

Pioneer Middle School

School Council Meeting Minutes May 06, 2019

- v. Large group of Grade 6 students coming into Pioneer in the fall.
- vi. Will be increasing EA support from 2 to 3 from CI funding. Next year will try for 4 if we get funding again.
- vii. Patrick discussed issues with students being mean to each other.
- viii. Will be rolling out EBS (Effective Behaviour Support) Program ideally in September 2019 so expectations are clear at the beginning of the school year. The program will outline philosophies, student expectations, core beliefs, character education, and student discipline. The program is based on positively stated behaviour expectations.
- ix. Core programming will remain the same for next school year.
- x. Tweaking some of the option (curriculum based) programming to find programs kids are interested in.

c. Teachers Report

- i. Badminton season is over.
- ii. Track & Field season is starting. May 31st is school track meet. Volunteers are needed. Homeroom teachers will email parents for volunteers. Inquired if School Council will run concession again. Jenna will post what shifts are to be covered.
- iii. Need volunteer readers for upcoming PATs.
- iv. BBQ moved to June 14th due to weather. Suggested that staff identify themselves at BBQ with name tags.
- v. Orientation/open house for new Grade 6 students will be on May 27th. Invitations to BBQ will be sent home with students at orientation.
- vi. WEM trip on June 24th
- vii. Awards Assembly/Grade 8 Farewell on June 25th.

5. Old Business

- i. **Dress Code Update** – Patrick met with students to discuss dress code. Groups now need to be formed that consist of students, staff and parents to draft a policy for review.
- ii. **Fundraising Committee** – Laura Henning presented information she researched about the procedure to incorporate a non-profit committee for fundraising by parent group. Julie suggested we can also go to ASCA for guidance or the person who has handled the same type of thing at Caroline School. Could really use someone who is skilled at grant applications. Current large dollar item we need funds for is playground equipment repair and/or replacement (\$100,000+), possible outdoor classroom. Could also look at ideas for corporate sponsorship of these items. Need to come up with fundraising ideas to discuss at next meeting.

6. New Business – none

7. Next Meeting – Monday, June 3rd, 2019 at 7:00pm in the school library.

Pioneer Middle School

School Council Meeting Minutes May 06, 2019

- 8. Adjournment** – meeting adjourned at approximately 8:50pm.

Minutes recorded by Michelle McHugh Jolliffe

Budget Manager Inquiry

Account summary for year 2019

Subtotalling: FUND-OBJECT-PROGRAM-SUB-PROGRAM-LOCATION, OFF

Location PIONEER SCHOOL

Year 2019

Account	Description	Budget	Budget Inquiry Detail		Budget Inquiry
			Commit.	Expenditures	Balance \$
1-106-300-000-29	SURPLUS/DEFICIT FWD-PIONEER	<u>(85,868.00)</u>	0.00	<u>(85,868.00)</u>	0.00
1-181-300-025-29	INSTRUCT FEES - BAND-PIONEER	<u>0.00</u>	0.00	<u>(9,434.00)</u>	9,434.00
1-181-300-029-29	INSTRUCT FEES - CTS - PIONEER	<u>0.00</u>	0.00	<u>(6,408.42)</u>	6,408.42
1-181-300-052-29	INSTRUCT FEES - ADLC - PIONEER	<u>0.00</u>	0.00	<u>(78.00)</u>	78.00
1-181-300-061-29	INSTRUCTIONAL FEES-CO-CURRIC.-PION	<u>0.00</u>	0.00	<u>(2,400.20)</u>	2,400.20
1-181-300-062-29	INSTR FEES-ST -EXTRA CURRI-PIONEER	<u>0.00</u>	0.00	<u>(3,342.00)</u>	3,342.00
1-181-300-085-29	INSTRUCT FEES-COMPLIM-PIONEER	<u>(6,600.00)</u>	0.00	<u>0.00</u>	(6,600.00)
1-183-300-006-29	FIELD TRIP FEES-GRADE 06-PIONEER	<u>0.00</u>	0.00	<u>(5,028.20)</u>	5,028.20
1-183-300-007-29	FIELD TRIP FEES-GRADE 07-PIONEER	<u>0.00</u>	0.00	<u>(6,800.00)</u>	6,800.00
1-183-300-008-29	FIELD TRIP FEES-GRADE 08-PIONEER	<u>0.00</u>	0.00	<u>(3,340.00)</u>	3,340.00
1-189-300-000-29	REVENUE ALLOCATION - INSTR - P	<u>(1,826,955.00)</u>	0.00	<u>(1,826,955.00)</u>	0.00
1-189-300-306-29	REVENUE ALLOC - CIF - PIONEER	<u>(32,424.00)</u>	0.00	<u>(32,424.00)</u>	0.00
1-189-300-335-29	REV ALLOC-INSTR - LIT - PIONEER	<u>0.00</u>	0.00	<u>(1,200.00)</u>	1,200.00
1-189-320-000-29	REV ALLOC-STUDENT SERV-PI	<u>(78,566.00)</u>	0.00	<u>(120,779.00)</u>	42,213.00
1-191-300-000-29	SALES - INSTR - PION	<u>0.00</u>	0.00	<u>(694.66)</u>	694.66
1-191-300-025-29	SALES - MUSIC/DANCE - PION	<u>0.00</u>	0.00	<u>(1,750.00)</u>	1,750.00
1-191-300-036-29	SALES- INSTR- LIBRARY - PIONEE	<u>0.00</u>	0.00	<u>(356.01)</u>	356.01
1-196-300-000-29	DONATIONS - INSTR - PION	<u>0.00</u>	0.00	<u>(3,250.00)</u>	3,250.00
1-215-300-000-29	AVER CERT SAL/BEN - INSTR - PI	<u>1,453,379.00</u>	0.00	<u>1,453,379.00</u>	0.00
1-215-310-000-29	AVER CERT SAL/BEN - SIS - PION	<u>174,363.00</u>	0.00	<u>174,363.00</u>	0.00
1-230-300-000-29	SAL-SUB TEACH - INSTR - PION	<u>45,000.00</u>	0.00	<u>29,884.50</u>	15,115.50
1-230-310-000-29	SAL-SUB TEACH - SIS - PION	<u>1,000.00</u>	0.00	<u>0.00</u>	1,000.00
1-250-300-000-29	SALARIES TA INSTRUCT - PIONEER	<u>90,331.00</u>	0.00	<u>85,151.60</u>	5,179.40
1-251-310-000-29	SALARIES TA ADMIN - PION	<u>97,821.00</u>	0.00	<u>74,891.91</u>	22,929.09
1-270-300-000-29	SAL-CAS TA - INSTR - PION	<u>11,066.00</u>	0.00	<u>5,530.09</u>	5,535.91
1-271-310-000-29	SAL-CAS SCHOOL SEC - SIS - PIO	<u>2,500.00</u>	0.00	<u>672.26</u>	1,827.74
1-277-300-000-29	SAL-CAS CARETAKER - INSTR - PI	<u>1,000.00</u>	0.00	<u>0.00</u>	1,000.00
1-330-300-000-29	BEN-SUB TEACH - INSTR - PION	<u>4,204.00</u>	0.00	<u>1,748.03</u>	2,455.97
1-350-300-000-29	BENEFITS TA INSTRUCT - PIONEER	<u>25,293.00</u>	0.00	<u>19,916.41</u>	5,376.59
1-351-310-000-29	BENEFITS TA ADMIN - PION	<u>27,390.00</u>	0.00	<u>18,968.16</u>	8,421.84
1-370-300-000-29	BEN-CAS TA - INSTR - PION	<u>775.00</u>	0.00	<u>330.37</u>	444.63
1-371-310-000-29	BEN-CAS SCHOOL SEC - SIS - PIO	<u>175.00</u>	0.00	<u>34.73</u>	140.27
1-377-300-000-29	BEN-CAS CARETAKER-INSTRUC-PIO	<u>70.00</u>	0.00	<u>0.00</u>	70.00
1-402-300-000-29	DONATION FORWARD-SCHOOL - INST	<u>0.00</u>	0.00	<u>3,250.00</u>	(3,250.00)
1-410-300-000-29	PROF & TECH-GEN - INSTR - PION	<u>750.00</u>	0.00	<u>740.36</u>	9.64
1-416-310-000-29	ACF VIDEO LICENCE - INSTR - PION	<u>0.00</u>	0.00	<u>270.71</u>	(270.71)
1-441-300-000-29	POSTAGE - INSTR - PION	<u>700.00</u>	0.00	<u>217.55</u>	482.45
1-442-300-000-29	TELE & COMM - INSTR - PION	<u>6,500.00</u>	0.00	<u>3,796.78</u>	2,703.22
1-478-300-000-29	FIELD TRIPS - INSTR - PION	<u>2,500.00</u>	0.00	<u>10.16</u>	2,489.84
1-478-300-006-29	FIELD TRIPS - INSTR - GR 6 - P	<u>0.00</u>	0.00	<u>4,637.34</u>	(4,637.34)
1-478-300-007-29	FIELD TRIP - INSTR-GRADE 07-PIONEE	<u>0.00</u>	0.00	<u>6,800.00</u>	(6,800.00)
1-478-300-008-29	FIELD TRIP - INSTR-GRADE 08-PIONEE	<u>0.00</u>	0.00	<u>3,341.28</u>	(3,341.28)
1-478-300-025-29	FIELD TRIPS - INSTR-BAND - PIONEER	<u>0.00</u>	0.00	<u>4,307.84</u>	(4,307.84)
1-478-300-300-29	FIELD TRIPS- EOE - PION	<u>200.00</u>	0.00	<u>0.00</u>	200.00

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Commit.</u>	<u>Expenditures</u>	<u>Balance \$</u>
1-510-300-000-29	MAIN & REPAIR - INSTR - PION	<u>300.00</u>	0.00	<u>49.78</u>	250.22
1-510-300-025-29	MAIN & REPAIR - INSTR - MUSIC/	<u>9,000.00</u>	0.00	<u>9,525.80</u>	(525.80)
1-525-300-000-29	COPIER RENT/LE CONTRACT - INST	<u>4,000.00</u>	0.00	<u>2,703.25</u>	1,296.75
1-550-300-025-29	DUES AND FEES - INSTR - MUSIC/	<u>900.00</u>	0.00	<u>955.00</u>	(55.00)
1-550-300-043-29	DUES & FEES - INST - PIONEER	<u>0.00</u>	0.00	<u>10.16</u>	(10.16)
1-555-300-000-29	COURSE & SEM FEES - INSTR - PI	<u>2,000.00</u>	0.00	<u>2,003.55</u>	(3.55)
1-555-310-100-29	COURSE & SEM FEES - SIS - GEN	<u>1,500.00</u>	0.00	<u>0.00</u>	1,500.00
1-610-100-043-29	GEN SUPPLIES - HOME ED - GR 6-	<u>1,000.00</u>	0.00	<u>540.14</u>	459.86
1-610-300-013-29	GEN SUPP - LA - PIONEER	<u>500.00</u>	0.00	<u>166.59</u>	333.41
1-610-300-014-29	GEN SUPP - MATH - PIONEER	<u>500.00</u>	0.00	<u>136.75</u>	363.25
1-610-300-015-29	GEN SUPP - SCIENCE - PIONEER	<u>500.00</u>	0.00	<u>428.26</u>	71.74
1-610-300-020-29	GEN SUPPLIES-SOCIAL STDS -PION	<u>500.00</u>	0.00	<u>581.16</u>	(81.16)
1-610-300-022-29	GEN SUPPLIES - INSTR - P ED -	<u>2,000.00</u>	0.00	<u>1,672.85</u>	327.15
1-610-300-024-29	GEN SUPPLIES - INSTR - ART - P	<u>1,000.00</u>	0.00	<u>896.73</u>	103.27
1-610-300-025-29	GEN SUPPLIES - INSTR - MUSIC/D	<u>200.00</u>	0.00	<u>2,843.36</u>	(2,643.36)
1-610-300-036-29	GEN SUPPLIES-LIBRARY-PIONEER	<u>0.00</u>	0.00	<u>736.42</u>	(736.42)
1-610-300-038-29	GEN SUPPLIES - INSTR - AWARDS	<u>500.00</u>	0.00	<u>0.00</u>	500.00
1-610-300-043-29	GEN SUPPLIES - INSTR - GR 6-8	<u>10,000.00</u>	1,737.36	<u>6,365.40</u>	1,897.24
1-610-300-045-29	GEN SUPPLIES - INSTR - FRENCH	<u>400.00</u>	0.00	<u>0.00</u>	400.00
1-610-300-085-29	GEN SUPP COMPLEMENTARY COURSES	<u>1,000.00</u>	0.00	<u>0.00</u>	1,000.00
1-610-300-433-29	GEN SUPP - SPED - PION	<u>1,000.00</u>	0.00	<u>1,284.96</u>	(284.96)
1-610-310-000-29	GEN SUPPLIES - SIS - PION	<u>1,000.00</u>	0.00	<u>594.40</u>	405.60
1-640-300-043-29	TEXTBOOKS - INSTR - GR 6-8 - P	<u>500.00</u>	0.00	<u>0.00</u>	500.00
1-641-300-036-29	LIBRARY BOOKS - INSTR - LIBRAR	<u>2,000.00</u>	0.00	<u>118.69</u>	1,881.31
1-642-300-335-29	REF MATERIALS - INSTR - LIT - PION	<u>0.00</u>	0.00	<u>343.97</u>	(343.97)
1-645-300-000-29	COMPUTER SOFTWARE - INSTR - PI	<u>0.00</u>	0.00	<u>2,038.05</u>	(2,038.05)
1-660-300-029-29	CTS SUPPLIES - INSTR - CTS - P	<u>3,000.00</u>	0.00	<u>3,759.31</u>	(759.31)
1-690-300-000-29	F & E NON CAPITAL INSTR- PION	<u>25,000.00</u>	0.00	<u>2,323.76</u>	22,676.24
1-690-310-000-29	F & E-NON CAPITAL - SIS - PION	<u>5,000.00</u>	0.00	<u>0.00</u>	5,000.00
1-691-300-000-29	COMP HDWARE-NON CAPITAL - INST	<u>1,000.00</u>	0.00	<u>0.00</u>	1,000.00
1-691-300-036-29	COMP HDWARE-NON CAP-LIB-PIONEER	<u>0.00</u>	1,133.05	<u>0.00</u>	(1,133.05)
1-700-310-000-29	TRAVEL & SUB - SIS - PION	<u>1,000.00</u>	0.00	<u>1,187.11</u>	(187.11)
1-701-300-000-29	PD TRAVEL & SUB - INSTR - PION	<u>10,097.00</u>	0.00	<u>217.36</u>	9,879.64
	Total	<u>1.00</u>	<u>2,870.41</u>	<u>(176,382.60)</u>	<u>173,513.19</u>



Board Highlights - April 16, 2019

Wild Rose School Division Policy Review

The Policy Committee completed an extensive review of all of the Board Policies and made several recommendations. The Board of Trustees gave approval to share these revisions with our stakeholders as well as post them on our website in order to receive feedback for a period of one month, prior to finalizing the changes. To view the list of WRSD Policies under revision, [click here](#).

Tobacco Legislation

The Board made a motion to complete the Statement of Support for Saving Tobacco Legislation and submit it with the Chairman's signature on behalf of the Board.

Indigenous Languages Grant

Kirby Bigchild and Kathy Murch joined the meeting and discussed the grant that WRSD received. They plan to digitally record and translate Elders as they share their traditional indigenous stories. They have two years to complete the project and they look forward to not only the end product, but the journey that will strengthen the relationships between Rocky Native Friendship Centre and Wild Rose School Division.

Trustee and Committee Reports

The Board of Trustees have been very busy this month representing WRSD at conferences, school council meetings, public rally's, community meetings, school plays, union negotiations, and Association meetings.

Superintendent's Report

- Max Center for Performing Arts Kitchen Upgrade, Potential SRO Vacancy, Indigenous Languages in Education Project, Collaborative Response Model (CRM) Conference, Research Study regarding Alberta Education Funding Model, HW Pickup Structural Repairs, Evergreen School, Online donation option.